

Rocky Mountain Pavement Preservation Partnership Steering Committee Meeting Minutes

March 17, 2009

Telephone Conference #866-680-0146, pass code 352725.

Attendees:

	Name	Title, Organization		Name	Title, Organization
<input checked="" type="checkbox"/>	Steve Olson	Chair, CDOT	<input checked="" type="checkbox"/>	Patte Hahn	NCPP
<input checked="" type="checkbox"/>	Quint Davis	Vice-Chair, Simon Contractors	<input checked="" type="checkbox"/>	Mindy Crane	TF Participant, CDOT
<input checked="" type="checkbox"/>	Angela Parsons	Sec/Tres, AKDOT	<input checked="" type="checkbox"/>	Lloyd Neeley	Director, UDOT

Note: Checkmark indicates that individual was in attendance.

1) Introductions:

2) Review and Comment on March 3, 2009 Meeting Minutes. Minutes were approved, final minutes attached.



FINAL-Meeting
Minutes-Steering Con

3) Annual Meeting Logistics Update

a) Scheduling Options (Patte Hahn)

i. Sheraton Downtown October 5th:

1. A Downtown venue will be most cost effective for meals and closeness to restaurants that are not in the hotel.
2. Week of October 5th may be difficult for Feds to travel (Steve M. and Jim S.)
3. Possible conflict with WyDOT lettings on second Thursday of each month.
4. National AGC convention in Washington DC.

ii. Hilton Airport October 12th- Not the preferred option, due primarily to location and the lack of convenient restaurants.

iii. Patte Hahn to check into other Hotels Downtown, for the week of the 12th In the downtown area.. Patte to check with UT DOT representative for availability. Marriott, Little America. Ask about Utah State per Diem, not just Federal per diem (\$90.00 for Utah State, approximately 10 people). Avoid Fridays, due to 4-day work week. Try for 13,14,15 second choice would be 12, 13,14 due to Columbus Day on Monday the 12th.

b) Discussion on feasibility of having off site video conference or webinar to increase training attendance.

- i. Action Item- Patte, Angela, Doyt and hotel staff to work on this item. May require reduced rate for Utah LAMP participants. Webinar may not be possible, need to check with Doyt.
- ii. Reduced Rate for State Attendees, will require reduction in meals.
 1. To increase participation, keep registration to \$150.00 for members. Nonmembers will \$250.00.
 2. Industry is unable to provide sponsorship of meals. Industry may be able to host their own hospitality rooms.
 3. Continuing Education is required for Utah PE Registration.

4) Annual Meeting Objectives and Topics:

- a) Technology and Information Sharing- What do we want to learn from our fellow members?
- b) Training, what types and in what format. What do our people need to get better at PP?
 - i. NHI Pavement Preservation and Pavement Management- Katie Zimmerman- 1-day course (6-hours), before or after annual meeting. May not get much UTAH participation, as this class has already been offered.
 - ii. NCPP Chip Seal Best Practices; NCPP Micro Surfacing Surface Seal; NCPP Fog Seals; 1/2 day, incorporate into the first day morning or the last day afternoon. Preferred 8:00 to 12:00 on Tuesday Morning.
 - iii. Marketing Pavement Preservation- any course on this? How do we gain ground on this? How about a 6 hour course on this, a revised shorten version of the NCPP Asset Management Class.
 - iv. Need money to have RMPPP pot to provide funding for attendees, need to fund these training individually.
 - v. Patte to send suggestion on trainings will make decision at next meeting.
 - vi. May want to consider costs for having webinars, need to coordinate with Doyt.
- c) Task Force Updates
- d) Field Trips- Anything going on for group to go and look at, Utah will look into this as the meeting gets closer, but to far out at this time to plan for.
- e) Breakout- Not preferred at this time, not big enough, still young.
- f) Speakers:
 - i. New Mexico DOT- PP Research Efforts
 - ii. Utah DOT- Asset Management (Tim Rose)
 - iii. Reauthorization and Stimulus (Greg Pullen?)

5) Task Force Updates:

- a) Concerned that nothing has happened, if this is the case how can we as directors support the TF efforts?
 - i. Action-
 - ii. Olson will send e-mail to all TF leaders requesting that they determine status of their task force.
 - iii. The NCPP (i.e. Patte) is available to assist TF in setting up conference calls.
 - iv. To succeed the TFs will need to get started, identify their Tasks, and provide steering committee with regular updates.
 - v. TF will be requested to submit Mission, Goals and schedule at April Steering Committee Meeting.
 - vi. TF may be consolidated or eliminated, to be determined at April Meeting.
- b) New Task Force- Selling Pavement Management and Pavement Preservation:
 - i. Kickoff Meeting March 27, 2009, 10:00 am MST
 - ii. TF Members:
 - 1. Angela Parsons, AK DOT (Leader)
 - 2. Steve Olson, CO DOT
 - 3. Mindy Crane, CO DOT
 - 4. Patricia White, Navajo DOT
 - 5. Lloyd Neeley, UT DOT
 - 6. Quint Davies, Industry
 - iii. Action prior to kickoff meeting: Each participating agency is requested to submit “successful” projects, and the attributes of these projects that made them a success.
 - 1. Key elements include: Project Type (Pavement Preservation Projects); Project Size (\$ and SY); Unique Project Constraints or Challenges (i.e. public involvement, seasonal or other working time restrictions, traffic control/volumes, limited local suppliers or contractors,), Treatment Application and expected benefit, etc.
 - 2. A matrix of successful projects will be created, format will be made consistent, and then other participating members will be asked to contribute.

6) Steering Committee Modifications:

- a) Note Doyt and Nick were unable to attend today's meeting- no action on this item.
- b) ~~Local Agency Director position is vacant, any recommendation on who or how to fill?~~
- c) ~~Recommend approval of Nick Jones as replacement for Doyt Bolling as Academic Director.~~
- d) ~~Consider appointing Nick Jones as Local Agency Director, and then fill Academic Director Position.~~
- e) ~~RMPPP By laws: SECTION 7. Vacancies and Removal of Officers.
The general membership shall fill by a special election, the vacancy of any officers for the balance of the term of office. The Steering Committee may, at its discretion, by a two-thirds vote of all members of the Steering Committee, remove any Officer or Director from their office with cause.~~
- f) ~~What is a "special" election? Assume that an e vote could be used. Would need a listing of the general membership, could Patte provide this?~~

7) Other Items:

- a) FYI- Robert Young Forwarded: Pavement Management - a User's Forum, we are bringing the sessions back. Our first for this year will be on Thursday April 2nd from 1-3 PM EASTERN (see details below). Our guest presenter will be Ms. Katie Zimmerman, President of Applied Pavement Technologies, Inc. Katie will be leading a discussion on "Keys to Successful Use of Pavement Management Results". Conference phone number: 800-988-0375
Pass code: 8936488
- b) Wyoming DOT contacts for Pavement Preservation- Please send to Quint Davis:
 - i. Greg Milburn, Materials Staff Engineer, 5300 Bishop Blvd., Cheyenne, WY 82009, greg.milburn@dot.state.wy.us, (307) 777-4726
 - ii. Joel Dagnillo, Pavement Management, (307) 777-4722, Joel.Dagnillo@dot.state.wy.us
 - iii. Ken Schultz, Wyoming DOT State Maintenance Engineer (307)777-4458
ken.shultz@dot.state.wy.us
- c) Recycling Seminar is likely to be held on April 22nd, details to be provided by NCPP.

8) Action Item Summary:

- a) Schedule Kickoff Meeting for Task Force-Selling Pavement Management and Pavement Preservation (Olson)
- b) Generate list of successful Pavement Preservation Project, prior to TF Kickoff Meeting.(TF Members)
- c) Research potential sites to host event during the week of October 12th, in the SLC Downtown area. (Patte Hahn)
- d) E-mail to TF Leads to determine TF Status (Olson)
- e) Provide Quint Davis with WyDOT contact (Olson, Patte Hahn, and others if you have them)
- f) Coordinate with Doyt (UTAH LATP) on webinar and or video conferencing capabilities (Patte Hahn, Angela Parsons, Hotel Staff)
- g) Provide list of possible ½ day training for Steering committee to review (Patte Hahn)
- h) Identify potential projects for a Field Trip, a decision on this item will likely be delayed due to construction scheduling. (Lloyd Neeley)

9) Next Meeting:

- a) April 15, 2009 @ 10:00 am MST: Please call into #866-680-0146 and use pass code 352725.
 - i. Submit agenda items to Olson by April
 - ii. Final Agenda to be distributed by April
- b) May 21, 2009 @ 10:00 am MST: Please call into #866-680-0146 and use pass code 352725.
 - i. Submit agenda items to Olson by May
 - ii. Final Agenda to be distributed by May

Rocky Mountain Pavement Preservation Partnership

Directors

Category	Person	Votes	Office
State Agencies	Lloyd Neeley, UT DOT	2	Chair Secretary / Treasurer
	Steve Olson, CO DOT	2	
	Angela Parsons, AK DOT	2	
	Robert Young, NM DOT	2	
Local Agencies	<i>To be determined</i>	1	
At-Large	Alfred Myron, BIA, Navajo	1	
Federal	Steve Mueller, FHWA	0	
Tribal Agencies	Patricia White, Navajo DOT	1	
Industry	Quint Davis, Simon Contractors	1	Vice-Chair / Chair-Elect
	Mo Moabed, Holly Asphalt	1	
Academia	Doyt Bolling, UT LTAP	1	

Task Forces:

Training

Robert McCoy, NM DOT (**Leader**)
Wally Smith, Deery American
Joel Miller, AZ DOT

PMS / Pavement Preservation Integration

Angela Parsons, AK DOT (**Leader**)
Patricia White, Navajo DOT
Lloyd Neeley, UT DOT

Communications and Marketing

Robert McCoy, NM DOT (**Leader**)
Steve Olson, CO DOT
Mindy Crane, CO DOT
Angela Parsons, AK DOT

Selling PMS and PP:

Angela Parsons, AK DOT (**Leader**)
Steve Olson, CO DOT
Mindy Crane, CO DOT
Patricia White, Navajo DOT
Lloyd Neeley, UT DOT
Quint Davies, Industry