

**Rocky Mountain Pavement Preservation Partnership
Steering Committee Meeting
Final Meeting Minutes
March 03, 2009
Telephone Conference**

Attendees:

	Name	Title, Organization		Name	Title, Organization
<input checked="" type="checkbox"/>	Steve Olson	Chair, CDOT	<input checked="" type="checkbox"/>	Doyt Bolling	Director, UT LTAP
<input checked="" type="checkbox"/>	Quint Davis	Vice-Chair, Simon Contractors	<input checked="" type="checkbox"/>	Patricia White	Director, Navajo DOT
<input type="checkbox"/>	Angela Parsons	Sec/Tres, AKDOT	<input checked="" type="checkbox"/>	Mo Moabed	Director, Holly Asphalt
<input checked="" type="checkbox"/>	Lloyd Neeley	Director, UDOT	<input type="checkbox"/>	VACANT	Director, Local Agencies
<input checked="" type="checkbox"/>	Robert Young	Director, NMDOT	<input checked="" type="checkbox"/>	Patte Hahn	NCPP
<input type="checkbox"/>	Alfred Myron,	Director, BIA	<input checked="" type="checkbox"/>	Steve Mueller	FHWA
<input checked="" type="checkbox"/>	Larry Galehouse	NCPP	<input checked="" type="checkbox"/>	Steve Varnedoe	NCPP

Note: Checkmark indicates that individual was in attendance.

1) General Concerns- Comments are needed (Olson):

- a) Steve Olson voiced the following concerns:
 - i. Limited if any involvement from Directors and General Members
 - ii. Communication is lacking
 - 1. Few if any comments on October minutes
 - 2. Limited responses from members to RFIs.
 - iii. Task forces need to advance, or be canceled
 - iv. Need to take a hard look at what we want from partnership and from annual meeting
 - 1. Funding is limited, many state Dots' can not fund TSP2 program due to shortfalls.
 - 2. If we are to spend resources hosting an annual meeting then we need to obtain the best value for the meeting as possible, this will require efforts from all directors and members.
- b) There was a general consensus that the annual meeting would be valuable to members.
- c) Communication may be improved with increase meeting frequency with the directors (4-6 week frequency to track status of task forces). The NCPP is available to assist in coordinating telephone conferences, contact Patte Hahn at the NCPP.
- d) The next meeting is scheduled for March 17, 2009. At this meeting TF Leads and or members will be asked for a status update. TF progress will be tracked by the Steering Committee at monthly status meetings.
- e) The NCPP is able to assist Task Forces and the Steering Committee by posting items to

2) Annual Meeting:

- a) Date: Tentative October 13-15, 2009
- b) Location: Tentative UTAH- Greater Salt Lake Area. The selection of the final location will be influenced by its relative proximity to restaurants if meals are not to be provided).
- c) Registration: Desirable to reduce registration from \$250 to \$150 to increase participation from host agency and the locals. A significant portion of the costs associated with the registration fees are the meals. It was recommended that industry be solicited to determine if they will host meals or other activities. Mo Moabed indicated that Holly Asphalt would be supportive of this.
- d) Video conference and/or Webinar- (Note the comments below were from a telephone conversation between Steve Olson and Angela Parsons after the meeting, the information is included for information only):
 - i. If training is to be provided, such as 4-hour breakout sessions, then it may be valuable to have a Video Conference Capabilities for broadcasting of these events to others who are unable to attend the event in person. This will require significant coordination amongst video conference facilities, so planning would need to start early. This would require host site have the ability to broadcast the training event.
- e) After the meeting the following recommendation was provided by Doyt Bolling, via e-mail: *"I suggest tying the annual meeting with the various annual state Asphalt and/or Concrete Pavement conferences and rotating them among the states. This will facilitate the effort and grow the partnership as well as reduce travel costs."*

3) Annual Meeting Objectives and Topics:

- a) Technology and Information Sharing- What do we want to learn from our fellow members?
 - i. New Mexico is willing to provide an update on its Research Efforts in Pavement Preservations and the possible need for a national pooled fund to investigate PP items.
 - ii. Utah DOT could provide an Asset Management Presentation
 - iii. Task Force Updates
 - 1. Marketing and Communications
 - 2. PMS and Pavement Preservation Integration
 - 3. Training
 - iv. Training:
 - 1. It was decided that training should not be separate from the event. Training should be incorporated into the event, possibly as 4-hour breakout sessions.
 - 2. Final training items to be determined.

~~**4) Potential Travel Restrictions on individual DOTs and others, and ways to mitigate:**~~

- ~~a) Are Webinars or Video Conferencing viable methods for communicating, sharing information, and training?~~

5) Task Force Updates:

- a) Task Force leads will be contacted and requested to provide update at March 17, 2009 Meeting.

6) Outreach for membership, industry and local agency DOT:

- a) Local Agency Director position is vacant, any recommendation on who or how to fill?
Lloyd's suggestion: Inasmuch as Lloyd and Nick both represent entities in Utah, it would be good to invite someone from a city or county government in one of the other states, perhaps City of Denver, Phoenix, Tucson, Las Vegas, Boise, etc. Alternate suggestion: perhaps Nick Jones could represent Local Agencies, and we could look to one of the universities to fill the Academic Director role.
- b) Doyt Bolling will be replaced by Nick Jones as the Utah LATP Director, recommend that Nick Jones replace Doyt Bolling as the Academic Director for the RMPPP. Doyt will be available as needed and will forward contact information for Nick.

7) Other Items:

- a) Patricia White suggested that the RMPPP consider having the Navajo DOT host the annual meeting at some time in the future.

8) Action Item Summary:

- a) Steve Olson- Prepare and distribute draft meeting minutes.
- b) Doyt Bolling- Forward contact information for Nick Jones to NCPP and Olson.
- c) All Directors- send agenda items for March 17th meeting to Olson
- d) Olson-Prepare agenda for March 17th meeting, and schedule April and May status meetings.

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- e) Lloyd Neeley forward contact information for Utah DOT event coordinator to Patte Hahn. (Done)
- f) Patte Hahn- collect information for possible venue for 2009 Annual Meeting in Utah.
- g) All Directors- Contemplate and make recommendations on Annual Meeting Agenda Items, including potential training opportunities.
- h) Patte Hahn- Solicit Industry member s to see if they are willing to host events at annual meeting to help defray meeting costs, and hopefully lower registration costs for attendees.

9) Next Meeting:

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a) Questions:

- The value of having the RMPPP Annual Meeting in 2009?
- The availability of State DOT staff and other Agency staff to attend a meeting?
- Locations that your agencies have placed travel restrictions
- Is your agency willing and able to host the 2009 RMPPP Annual Meeting?
- Should Video conferencing and or a Webinar be considered?

General Responses:

Arizona:

In Arizona we are not restricted from traveling anywhere a third party is funding the travel. Right now we cannot travel anywhere outside of our district for training even if it does not require overnight lodging. Also, we cannot get funding to pay fees to attend the training.

Colorado:

CDOT- all out of state travel is being scrutinized , including out of state travel funded with nonagency funds. It is rumored that some CDOT staff are using their own personnel leave, and funding their own travel to participate in national events.

New Mexico:

We are all very concerned about the recession and its ruinous impact on state finances including layoffs, furloughs and budget restrictions on training and travel. States are experiencing a dizzying decline in revenues, legislatures are struggling with widening budget deficits and pressure to cut state workforces is growing in many statehouses. But all of the above makes it even more crucial that we pursue the pavement preservation concept and make the best use of scarce funding.

The federal economic stimulus windfall is headed our way and all of us will experience a surge of highway projects, states will need all of their human resources and some states already intend to use part of the federal stimulus windfall to keep employees on their payrolls.

I think that I can safely speak for New Mexico when I say that we need the RMPPP more than ever before. New Mexico is willing and able to host the 2009 RMPPP Annual Meeting again although we may wish to change locations to give other states, local governments, universities and the private sector the opportunity to become involved.

Alaska: (note: submitted via e-mail on 3-10-09)

AK DOT&PF is very interested in establishing a pavement preservation program but faces many technical concerns such as limited access to experienced vendors and equipment, logistic/weather issues, funding, and shorting of pavement lives due to unstable foundations (permafrost) and studded tire wear. AK DOT&PF is interested in continuing to be involved in the RMPPP but expect that there will be limited attendance at out of State conferences. We recommend trying to involve video and/or webinar technologies to increase participation by Alaskans (State, Federal, Acedemia, and business).

Academia:

I suggest that a video conference be used since the RMPPP is still in its early stages of development. Then periodic webinars can be conducted to make presentations and/or pursue the work of the RMPPP.

No response provided: Alaska; Utah; Idaho; Wyoming; Oregon; Nevada(?); TX Navajo DOT; Local Agencies; Industry

Q and A Summary Table:

Question:	Alaska	Arizona	Colorado	Idaho	New Mexico	Nevada (?)	Oregon	Texas	Utah	Locals	Industry	BIA	Navajo DOT	Academia
The value of having the RMPPP Annual Meeting in 2009? (Y/N)	Y		?		Y									
The availability of State DOT staff and other Agency staff to attend a meeting? (Y/N), if Yes then how many?)	Y 2	Y, 2	Y, 2		Y									
Locations that your agencies have placed travel restrictions? (Location)	(1)		Y											
Is your agency willing and able to host the 2009 RMPPP Annual Meeting? (Y/N)	N	Y	Y		Y									
Should Video conferencing and or a Webinar be considered? (Y/N), if yes does your agency have video conference capabilities?	Y, (2)		Y, Y											Y

1. All travel scrutinized
2. Access to video conference capabilities at University locations

Rocky Mountain Pavement Preservation Partnership (RMPPP) [2008-10-(28-30)]

Directors

Category	Person	Votes	Office
State Agencies	Lloyd Neeley, UT DOT	2	Chair Secretary / Treasurer
	Steve Olson, CO DOT	2	
	Angela Parsons, AK DOT	2	
	Robert Young, NM DOT	2	
Local Agencies	<i>To be determined</i>	1	
At-Large	Alfred Myron, BIA, Navajo	1	
Federal	Steve Mueller, FHWA	0	
Tribal Agencies	Patricia White, Navajo DOT	1	
Industry	Quint Davis, Simon Contractors	1	Vice-Chair / Chair-Elect
	Mo Moabed, Holly Asphalt	1	
Academia	Doyt Bolling, UT LTAP	1	

Task Forces

Training

Robert McCoy, NM DOT (**Leader**)
Wally Smith, Deery American
Joel Miller, AZ DOT

PMS / Pavement Preservation Integration

Angela Parsons, AK DOT (**Leader**)
Patricia White, Navajo DOT
Lloyd Neeley, UT DOT

Communications and Marketing

Robert McCoy, NM DOT (**Leader**)
Steve Olson, CO DOT
Mindy Crane, CO DOT
Angela Parsons, AK DOT