



National Center for Pavement Preservation, Michigan State University, 2857 Jolly Road, Okemos, MI 48864
www.pavementpreservation.org

NCPP Policy and Agreement Fostering Local Pavement Preservation Councils

North Carolina Pavement Preservation Council

January 1, 2027

Purpose: To foster local pavement preservation councils to advance the understanding and practice of pavement preservation as a viable, cost-effective, and proactive approach for managing and extending the useful service life of their local roadway infrastructure. The Councils are considered as partners of the National Center for Pavement Preservation (NCPP) and are intended to encourage and support all aspects of pavement preservation outreach, education, and training of local public agencies and other stakeholders.

Introduction: This document serves as a guiding document and agreement for NCPP when establishing partnership with local pavement preservation councils that aligns with its mission and policies. The NCPP is a non-profit entity, affiliated with the Michigan State University. It ensures that relevant and up-to-date information, training, and practices are provided in a credible and impartial non-biased environment and means.

Scope: The National Center for Pavement Preservation is willing and intends to work with Councils that meet the intent of this document. The mission, values, and objectives of the Councils must be aligned with those of the NCPP. Both groups shall agree to mutually promote sound pavement preservation principles through education and cooperation. Councils or other organizations outside the scope of this document will be individually considered for partnership with the NCPP. No organization can consider itself a partner of NCPP without the written authorization of the NCPP.

NCPP will not only provide the technical and administrative support to facilitate the Councils activities but will also provide effective interactive websites, and tailored individual assistance and training as needed or requested.

Participation in Local Pavement Preservation Councils must be open to any public agency or company (Contractor, Supplier or Consultant) in good standing and engaging in pavement preservation practices. Every Council must be guided by an Advisory Board composed of elected local members as defined by its Bylaws. A Council Coordinator must be selected from the Council's Advisory Board members to oversee the affairs of the Council and serve as the liaison with the NCPP. Councils may not hold internal funds or conduct for-profit business.

Terms and Definitions: The following terms, phases, and definitions apply to Council procedures.

Advisory Board: A group of individuals that share perspectives and advice on future Council activities.

Bylaws: A Council's guiding document, providing structure and procedure to the organization.

Company in Good Standing: A company that completed delivery of pavement preservation work or final product(s) resulting in total satisfaction of a minimum of one or more customers, as increased by Bylaws.

Council: An organization of local individuals, agencies, and industries engaged pavement preservation and committed to increasing the understanding of pavement preservation as a viable and proactive approach for managing highways, roads and streets through education and cooperation. Use of the term "Council" denotes partnership with the National Center for Pavement Preservation.

Council Coordinator: General supervisor, coordinator, and scheduler of Council activities. The position must serve as a liaison and work closely with the NCPP.

Membership Contributions: Non-refundable gifts made towards the promotion of pavement preservation activities at partnering organizations.

Partner: Organizations undertaking joint or affiliated actions to mutually promote sound pavement preservation principles through education and cooperation. Partners of the Council must be non-profit institutions of education.

Council Formations:

1. Councils are formed by assembling a group of like-minded individuals, agencies, and industries with a shared vision for advancing pavement preservation through unbiased education.
2. Councils interest and application must be directed to the NCPP for review and approval prior to partnering with NCPP. A brief proposal should be submitted, or an in-person presentation given to discuss the need for forming a Council. NCPP will evaluate the circumstances involved and advise a recommended course of action. A written approval will confirm the affirmation of partnership by the NCPP.
3. Bylaws shall be developed and approved by the founding members of the new Council. At a minimum, the Bylaws shall address the name of the Council; geographic boundaries; purpose; membership and membership contributions; advisory board makeup; council coordinator, and duties of the council coordinator. In addition, an antitrust policy; process for financial reporting; relationship to NCPP; membership requirements for partner organizations; procedure for amending Bylaws; and method for dissolving the Council must also be included. Bylaws must meet requirements of the NCPP as well.

4. Establish a Code of Ethics that all council members adhere to and abide.
5. The Council members shall develop and approve an initial three-year Strategic Plan. The strategic plan defines the work objectives and tasks to be initiated by the Council to meet its mission.
6. Select a Council Coordinator who is unbiased, represents the interests of the Council and its partners, and has sufficient time and ability to devote to the position. The person selected as Coordinator shall not benefit or appear to benefit from connection with the Council or Council activities.

Council Operations:

1. Councils must be approved partners of the NCPP and adhere to NCPP policies and mission.
2. Any correspondence regarding the Council must be reviewed by NCPP prior to release or distribution.
3. Addition of Council partners must be approved by the NCPP. Any additional partner(s) must be a non-profit educational institution adhering to the intent and values of NCPP's mission.
4. Any training not conducted by the NCPP must be reviewed by the NCPP prior to its completion to assure congruity with mission.
5. Use of the NCPP logo is not allowed without written approval of NCPP.
6. Councils shall not retain funds for private use. All membership contributions must be directed to a Council partner.
7. Council membership records shall be maintained by the Council Coordinator with corresponding documentation from Council partner(s) receiving funds.
8. Training courses granted continuing education credits by Michigan State University must originate with NCPP.
9. Should NCPP choose to disaffiliate with a Council, or should a Council choose to disaffiliate with NCPP, removing of "Council" from the name of the organization is strongly encouraged.

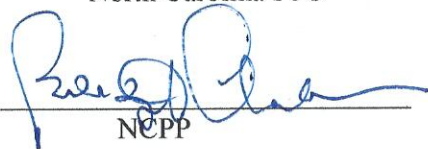
Financial Considerations:

As previously mentioned, the NCPP is a non-profit entity. It will commit to provide technical, training, and administrative services to support and facilitate the Councils activities. The NCPP will invoice the Councils based on the level of efforts and staff time required for delivering the requested services including travel expenses, if any.

Accepted:

Clint Blackburn

North Carolina PPC


NCPP

09/10/2026

Date

09-11-2026

Date

