



## **Northeast Pavement Preservation Partnership**

**Renaissance Woodbridge Hotel - Iselin, New Jersey**

**November 3 – 5, 2009**

### *Business Meeting Minutes*

#### **Tuesday, November 3, 2009**

The business meeting began at 1:00 pm with NEPPP Chair, Edgardo Block (Conn DOT) asking for a moment of silence in memory of Jim Sorenson, who passed away unexpectedly on June 27, 2009. Mr. Block then welcomed the members of the group to the third annual meeting and requested self introductions.

Mr. Steve Varnedoe, Associate Director, NCPP presented an overview of the TSP-2 (Transportation System Preservation Technical Services Program) and gave a brief budget report, as the designated treasurer was not present. Mr. Varnedoe thanked the steering committee for its work in putting together the meeting logistics.

Mr. Block announced there was a vacancy on the board of directors for a Local Agency Director. Mr. Ed Denehy (NYS DOT) commented that the pool for officers is quite small, and that there also exists a spot for an Academic Director. After discussion, Mr. Denehy delivered a motion to replace the Local Agency Director with a State Agency Director. Mr. Eric Thibodeau (NH DOT) seconded, and the motion passed. Mr. Denehy moved to change the bylaws to reflect the change, which was seconded by Mr. Rod Birdsall (All States Materials Group). The motion passed. Mr. Denehy moved to appoint a committee to rewrite the NEPPP bylaws. Mr. Thibodeau volunteered to chair the committee to rewrite the bylaws.

Motions were made and passed to nominate Mr. Ed Naras (Mass DOT) to fill the State Agency Director position and Mr. Tom Bennert to fill the vacant Academic Director position. Mr. Geoff Hall (Maryland SHA) volunteered to fill the State Director vacancy, was then nominated and appointed to the position.

Considerable discussion ensued with regard to filling Director positions/vacancies on the board. The question was raised about open Industry Director vacancies. Mr. Birdsall explained that the Director positions are two year terms, but there are no term limits. Mr. Block indicated that all Industry Director positions will be up for election at next year's meeting. This raised the question as to whether slots for former officers exist so as to

carry over into the next election. Mr. Birdsall indicated that three out of four officers are to be State Agency Directors. Mr. Denehy commented he was willing to step down from the At Large position if there is interest from Industry to be more involved. Mr. Block questioned whether it was possible to have an ex-officio Director as an alternate. Mr. Franco asked whether task group and sub group members can be added as officers and then create task groups as needed. Another suggestion was to nominate steering committee members as officers. Mr. Larry Galehouse, NCPP Director, addressed the group to emphasize that officers are extremely important to the NEPPP and need to be people with a passion to get things done. The NEPPP must produce quality deliverables or will face the risk of AASHTO walking away. The committee chaired by Mr. Thibodeau to rewrite the bylaws will consider all these other suggestions and their incorporation into the bylaws. Recommendations will be made by the committee to the members.

The new NEPPP officers will be Chair, Mr. Eric Thibodeau (NH DOT) and Vice Chair, Mr. Ed Naras (Mass DOT). The request was made for a combined Secretary/Treasurer nomination. Mr. Thibodeau nominated Mr. Ed Block (Conn DOT) to the position, which was seconded by Mr. Colin Franco, and the vote passed.

Mr. Block asked to approve the minutes from last year's meeting. Motion was made by Mr. Denehy to approve last year's minutes, seconded by Mr. Thibodeau, and the motion passed.

After much discussion, it was determined that the next annual NEPPP meeting will be held November 17, 18, and 19, 2010, changing from the Tuesday – Thursday format to Wednesday – Friday, so as to work the meeting in between the Veteran's Day and Thanksgiving holidays. It was determined that New Hampshire would make a good location. Mr. Eric Thibodeau will be in contact with NCPP to determine location. It was suggested that the business meeting should be changed to the first order of business scheduled on the second day of the partnership meeting. The schedule change was deemed necessary to accommodate greater attendance of meeting participants.

### **Action Items**

The group discussed the development of a Project Database, a compilation of projects from each state. A template should be developed to indicate: project location; project cost; project selection process; two photographs - before and after. This template should be posted on the NEPPP website and sent out to the list of members. Feedback should be compiled into a presentation for making to groups.

The group decided to move ahead with the prospect of creating a pilot program for pavement preservation contractor/agency certification. Any prospective participants in a pilot program felt that prior state agency approval must be forthcoming. The issue will be tabled until the next meeting so that prior approval can be explored by interested agency pilot prospects in developing a framework for the concept.

### **Working Groups**

The following Task Groups will continue to work toward goals and objectives established at the 2008 NEPPP meeting. Each Task Force will develop a Research Needs Statement to follow the NCHRP format for the Research Problem Statement.

Promotion, Marketing, Public Relations, and Success Stories  
Chair, Mr. Rick Stone

Specifications, QC / QA, and Quality Contracting  
Chair, Mr. Greg Doyle

Treatment Performance and cost Effectiveness  
Chair, Mr. Rick Bennett

Workforce Development, Training, Education, and Certification  
Chair, Mr. Rod Birdsall

The meeting was adjourned at 2:15.

All meeting presentations are posted at [www.tsp2.org/neppp09-annual-meeting](http://www.tsp2.org/neppp09-annual-meeting) (click on the "Presentation Videos" link).