



Midwest Bridge Preservation Partnership

**Atheneum Suites Hotel – Detroit, Michigan
October 12 - 14, 2010**

2010 Business Meeting Minutes

Thursday, October 14, 2010

The organizational business meeting of the Midwest Bridge Preservation Partnership began at 10:45 am with Midwest Bridge Preservation Partnership (MWBPP) inaugural meeting Steering Committee Chair, David Juntunen (Michigan DOT) presiding. Mr. Juntunen thanked AASHTO, TSP-2 contractors, the MWBPP meeting moderators, and the FHWA round table moderators for their meeting participation and support. Mr. Juntunen indicated the partnership group was off to a great beginning.

MWBPP Bylaws Adoption

The first order of business was to adopt the MWBPP Bylaws, which had been electronically mailed to the attendees prior to the meeting and distributed within the meeting packets. Since there were no comments or concerns once the final draft was revised, Mr. Juntunen requested a motion by the membership to adopt the bylaws. Walter Peters (Oklahoma DOT) moved to adopt the bylaws, the motion was seconded by David Steele (Kentucky Transportation Cabinet), and the motion was passed by unanimous approval by the meeting attendees. The Midwest Bridge Preservation Partnership Bylaws were thus adopted.

MWBPP Directors

The floor was then open to accept nominations for Director as per the MWBPP Bylaws. Roe Enchayan (Nebraska DOR) moved, and Jay Ruohonen (Talon Research, Inc.) seconded to elect David Juntunen to a Director position. Mr. Juntunen was unanimously elected to the Director and agreed to act as tentative chair until one could be elected.

State Director Positions (4): David Juntunen moved, and Jay Ruohonen seconded to elect Don Whisler (KS DOT) as a director. Mr. Whisler was unanimously elected to the board. David Juntunen moved, and Don Whisler seconded to elect Scott Stotlemeyer (MO DOT) as a director. Mr. Stotlemeyer was unanimously elected to the board. Don Whisler moved, and David Juntunen seconded to elect Dave Steele as a director. Mr. Steele was unanimously elected to the board.

Industry Director positions (2): Three industry members were recognized as eligible and willing to serve on the board in the two industry director positions: Jerry Franz (BASF Corporation); Jay Ruohonen (Talon Research, Inc.); and Jeff Christoff (Watson, Bowman, Acme, Inc.). Mr. Ruohonen and Mr. Franz were elected to the industry slots, with Mr. Christoff elected to the **At Large Director Position**.

Academic Director Position (1): Scott Stotlemeyer moved, and Mike Loeffler (Ohio DOT) seconded to elect Glenn Washer (University of Missouri-Columbia) as a director. Dr. Washer was unanimously elected to the academic director position.

Local Agency Director Position (1): David Juntunen moved to elect Bill McEntee (Michigan Asset Management Council, Oakland County Road Commission {ret}), who was unanimously elected to the Local director position.

FHWA Ex-Officio Director Position: The FHWA will determine this appointment from either a Division office or Resource Center.

MWBPP Officers

The election of officers began with the nomination by Bill McEntee, seconded by Don Whisler for David Juntunen to serve as MWBPP Chair. Mr. Juntunen was elected chair by a unanimous vote of the membership. Don Whisler was elected Agency Vice-Chair, with Jerry Franz to serve as Industry Vice-Chair. Scott Stotlemeyer will fill the office of Secretary/Treasurer. The election outcome results in the following Committee Structure of Directors and Officers:

Midwest Bridge Preservation Partnership

First Annual Meeting – Detroit, Michigan

October 12 - 14, 2010

Steering Committee

As approved by the membership – October 14, 2010

Officers

David Juntunen	Michigan DOT	Chair
Don Whisler	Kansas DOT	Vice-Chair Agency
Jerry Franz	BASF Corporation	Vice-Chair Industry
Scott Stotlemeyer	Missouri DOT	Secretary/Treasurer

Directors

Jerry Franz	BASF Corporation	Industry Organization Director
Jay Ruohonen	Talon Research, Inc.	Industry Organization Director
Jeff Christoff	Watson, Bowman, Acme, Inc.	At-Large Director
David Juntunen	MDOT	State Agency Director
Don Whisler	KS DOT	State Agency Director
Scott Stotlemeyer	MO DOT	State Agency Director
David Steele	KY Transportation Cabinet	State Agency Director
Glenn Washer	University of Missouri-Columbia	Academic Director
William McEntee	Michigan Transportation Asset Management Council	Local Agency Director

Ex-Officio (non-voting)

TBD	FHWA	Regional Representative
Vacant		Past Chair

2011 Meeting Date and Location

It was determined that the next annual meeting of the Midwest Bridge Preservation Partnership will occur during the last two weeks of September in 2011. Scott Stotlemeyer volunteered to host the 2011 meeting in Missouri. The tentative meeting venue is St. Louis. The meeting information will be posted onto the Midwest Bridge Preservation Partnership webpage on the TSP-2 website – www.tsp2.org

AASHTO - TSP-2 Funding

Steve Varnedoe discussed the AASHTO technical service program invoices that were mailed out in August, and how the TSP-2 voluntary contributions and budget work. Enclosed in the meeting packet was a sample AASHTO invoice letter and a TSP-2 Fact Sheet for information purposes that can be distributed. All annual meeting travel related costs are covered for two state invitational travelers through AASHTO, provided the state has contributed to the program. Registration and exhibitor fees collected from industry and other attendees and members also contribute to the annual meeting budget, and any residual funds from these sources after covering meeting expenses remain in the partnership.

National Industry Membership

Steve Varnedoe discussed the possibility of having a National Industry Membership to all four regional bridge preservation partnerships. This concept was approved by the AASHTO TSP-2 Oversight Panel in 2009, subject to concurrence by all four bridge preservation partnerships. The advantages include easier membership application and a discounted fee for industry participants, plus

the chance of greater industry memberships for each of the four regions. The discount would be \$500 for the four regions, amounting to a National Industry Membership fee of \$3,500. The National Industry Membership issue was approved by the MWBPP membership.

MWBPP Action Items Identified for 2010-2011

The following list of actions were generated with much discussion and input by the entire MWBPP group of meeting attendees as a guideline for the areas that should receive focus for the upcoming year:

- **2011 Meeting Planning Committee**—(Scott Stotlemeyer, lead)
- **Outreach to local agencies**—MI Bridge Conference, CRAM, TAMC (in Michigan)—not sure what is available in other states—LTAP? Survey (questionnaire)? FHWA Support? NACE? APWA? (Bill McEntee, lead)
- **Performance Measures**—national committee on Performance Measures—public/internal—produce listing—(Dave Juntunen, lead)
- **Bridge Preservation Definition**—regional MW definition beneficial? FHWA would like all four regional perspectives—MW might be different from national? Broader definition of Bridge Mgmt, rehab, replacement?
- **Specifications**—MW regional-based
- **Need Indicators / Triggers**—Bridge Mgmt activities, combine w/ Preservation Manual—guide (basics) on how to do preservation for state/local agencies
- **Best Practices**—activities—identify / submit to MW partnership for review—survey? (Norm McDonald, lead)
- **Research**—TBD
- **Training**—TBD

Action items will be followed up on during monthly conference calls, beginning next month.

Adjournment

David Juntunen adjourned the meeting at 12:07 pm.

All meeting PowerPoint presentations will be posted at www.tsp2.org/region/midwest-bridge-preservation-partnership, and meeting videos will be posted by accessing the above destination and following the link.