

Southeast Bridge Preservation Partnership

Doubletree Hotel, International Boulevard

Orlando, Florida

April 27 – 29, 2010

2010 Business Meeting Minutes

Thursday, April 29, 2010

The organizational business meeting of the Southeast Bridge Preservation Partnership began at 10:30 am with SEBPP Steering Committee Chair, Anwar Ahmad (Virginia DOT) introducing himself. He then announced the industry attendees and thanked them for their participation. Mr. Ahmad requested a motion to be appointed as Acting Chair. The motion was made by Jim Edgerton (Agile Assets, Inc.) and seconded by Dan Holderman (North Carolina DOT). The motion passed, and Anwar Ahmad was appointed Acting Chair for the meeting.

The first order of business was to adopt the SEBPP By-laws, which had been electronically mailed to the attendees prior to the meeting and distributed within the meeting packets. As there were no comments or concerns since the final draft was revised, Mr. Edgerton moved to adopt the bylaws, the motion was seconded by Jeff Milton (Virginia DOT), and passed unanimously by the meeting attendees. The By-laws were adopted.

The partnership broke into three groups (State DOT, Industry, and Academia) for the purpose of identifying director representation on the board as specified in the By-laws, resulting in the following:

Emily McGraw, North Carolina DOT
Danny Tullier, Louisiana DOTD
Richard Kerr, Florida DOT
Anwar Ahmad, Virginia DOT
Tom Drda, FHWA
Jim Edgerton, Agile Assets, Inc.
Jeremy Shaffer, Inspect Tech
John Sobanjo, Florida State University

Then came the election of officers and identification of vacant director positions. Emily McGraw, (North Carolina DOT) moved to elect Anwar Ahmad (Virginia DOT) to the office of SEBPP Chair, Richard Kerr (Florida DOT) seconded, and the motion passed. Emily McGraw then nominated Richard Kerr to the office of Vice-Chair, seconded by Jeff Milton (Virginia DOT), and the motion passed. Aaron Immel (Volkert, Inc.) nominated Jim Edgerton (Agile Assets, Inc.) to the office of Industry Vice-Chair, was seconded by Jeremy Shaffer (Inspect

Tech), and the motion passed. Emily McGraw nominated Danny Tullier to the office of Secretary/Treasurer, was seconded by Jim Edgerton, and the motion passed. For the At-Large office, Richard Kerr nominated Eric Christie (Alabama DOT), was seconded by Aaron Immel, and the motion passed. The election resulted in the following Committee Structure of Directors and Officers:

Southeast Bridge Preservation Partnership

First Annual Meeting – Orlando, Florida

April 27 – 29, 2010

Steering Committee

As approved by the membership - April 29, 2010

Officers

Anwar Ahmad	VA DOT	Chair
Richard Kerr	FL DOT	Vice-Chair Agency
Jim Edgerton	Agile Assets, Inc.	Vice-Chair Industry
Danny Tullier	LA DOT	Secretary/Treasurer

Directors

Jim Edgerton	Agile Assets, Inc.	Industry Organization Director
Jeremy Shafer	Inspect Tech	Industry Organization Director
Eric Christie	AL DOT	At-Large Director
Anwar Ahmad	VA DOT	State Agency Director
Richard Kerr	FL DOT	State Agency Director
Danny Tullier	LA DOT	State Agency Director
Emily McGraw	NC DOT	State Agency Director
John Sobanjo	Florida State University	Academic Director
Vacant		Local Agency Director

Ex-Officio

(non-voting)

Tom Drda	FHWA	Regional Representative
Vacant		Past Chair

2011 Meeting Date and Location

It was determined that the next annual meeting of the Southeast Bridge Preservation Partnership will occur the last week in April (26 – 28), 2011, and will be hosted by North Carolina. The meeting information will be posted onto the Southeast Bridge Preservation Partnership webpage on the TSP-2 website – www.tsp2.org

AASHTO Presentation

Kelley Rehm, from AASHTO, Program Manager for Bridges and Structures, spoke to the partnership about the TSP-2 program and upcoming AASHTO events. Ms. Rehm participates in the Subcommittee on Bridges and Structures, the focus of which is primarily design. But as has been discussed here, it is recognized there is a gap between the designers and the people who are maintaining and preserving our bridges. Kelley hopes to attend all of the regional group meetings help bridge the gap between the two groups.

The Subcommittee on Bridges and Structures (SCOBs) meeting is to be held in Sacramento, California during the last week of May. Ms. Rehm indicated it is important for bridge preservation practitioners to keep up to date on SCOBs issues because of changes to specifications, new specifications, and issues that need to be addressed in the industry. SCOBs welcomes all ideas. Kelley addressed ballot issues having to do with Bridge Maintenance and Inspection (T18) and Bridge Preservation (T9), reminding the SEBPP membership to access the AASHTO SCOBs website at www.bridges.transportation.org. The draft document of the new T9 ballot issue will be posted onto the website, plus discussion on bridge preservation definitions. Quite a few projects are being carried out with regard to 100-year service life, looking for better designs for longer life bridges, and the need to get involved in developing toolboxes for maintenance and work plans for 100-year bridge life.

Ms. Rehm feels this has been a very important meeting and that it is crucial for all states within each region to be represented at such meetings. Most DOTs could not attend without the TSP-2 travel reimbursement. For this first meeting, AASHTO is paying for all states to attend. But in the future, travel will be limited to only those states making the voluntary contribution. Ms. Rehm addressed the issue of Voluntary Contribution and listed states which had contributed, cautioning that some may need to e-mail her if they feel their agency may have had difficulty with the process. She indicated that information packets, specifying the benefits of the TSP-2 program and identifying what the state agency receives in return, will be put together to be sent by agency personnel to whoever within their state will make the determination about paying the voluntary contribution. She will connect with the SEBPP attendees to provide information on when invoices are being sent out. This invoice will always be bundled with all of the technical services programs in separate invoices, but all at the same time.

Announcements

- The AASHTO Maintenance Group Meeting will be July 11 – 15, 2010 in Atlanta, GA.
- The Bridge Preservation Strategic Plan and Roadmap have been adopted by AASHTO. They will be posted onto the TSP2 website. Our mission and goal should be aligned with that program. One of the goals was to establish these groups.
- There will be a SEBPP Steering Committee follow up conference call – May 7, 2010 at 10 am (Eastern) 866-680-0146 – pass code: 352725 for any interested SEBPP attendees to include: evaluation of the meeting; results from the evaluation/feedback form (to be completed by attendees); discussion of lessons learned; what do we want to do better next year.
- It is really important to receive feedback from SEBPP meeting attendees.
- The roundtable discussion will be posted onto the website. The compiled list of responses will be posted with a link to the video.

Goals

The following list of goals were generated with much discussion and input by the entire SEBPP group of meeting attendees as a guideline for the areas that SEBPP should focus on for the upcoming year:

- Clear definition of preservation/maintenance
- Assign liaison & establish web links to other BP groups – dovetail w/other groups
- Further BP research – advance, follow, support, foster volunteers
- Link publications of completed research relative to BP onto web site
- Performance measures
- Provide input for update of NHI Bridge maintenance/management training course
- Work with Industry & DOTs to establish uniformity between the groups for specifications & product identification/evaluation – link between groups
- Toolbox – identify BP strategies & quantify results
- Links to different state specifications – National Hwy Spec Website (FHWA)
- Basic PR advocacy – fact sheet – marketing tool/plan for management /public education

Adjournment

Anwar Ahmad moved to close the meeting with Emily McGraw providing the second to the motion, and the meeting was adjourned at 12:00 noon.

All meeting PowerPoint presentations are posted at www.tsp2.org/region/southeastern-bridge-preservation-partnership, and meeting videos may be obtained by accessing the above web address and following the link.