



## **Western Bridge Preservation Partnership**

**Capital Plaza Holiday Inn – Sacramento, California**

**November 30 – December 2, 2010**

### *2010 Business Meeting Minutes*

#### **Thursday, December 2, 2010**

The organizational business meeting of the Western Bridge Preservation Partnership began at 10:38 am with Western Bridge Preservation Partnership (WBPP) Steering Committee Co-Chair, Chris Keegan, Washington State Department of Transportation (WS DOT) presiding as Acting Chair for the business meeting.

#### **WBPP By-laws**

The first order of business was to adopt the WBPP By-laws, which had been electronically mailed to the attendees prior to the meeting and distributed within the meeting packets. Since there were no comments or concerns once the final draft was revised, Chris Keegan (WS DOT) requested a vote to adopt the by-laws. The WBPP by-laws were passed by unanimous affirmative vote by the meeting attendees.

#### **WBPP Directors**

Eight members of the Western Bridge Preservation Partnership were appointed by the membership to serve as representative directors as specified in the by-laws, which resulted in the following appointments:

Christopher Keegan (Washington State DOT)

Gary Bowling (Oregon DOT)

Mike Johnson (California Dept. of Trans.)

Chris Potter (Utah DOT)

Tanya Wattenburg Komars (California State University, Chico)

Gregg Freeman (Unitex)

Pepe Garcia (Parsons Brinkerhoff, Inc.)

Debbie Steiger (Watson Bowman)

Domingo Galicinao (FHWA – Hawaii Div.)

## **WBPP Officers**

The election of officers:

Action: The election of officers began with the nomination by Gary Bowling, seconded by Chris Potter for Chris Keegan to serve in the coming year as WBPP Chair. Chris Keegan was elected Chair by a unanimous vote of the membership. A motion was made by Gary Bowling to nominate Chris Potter to the office of Vice-Chair, seconded by Ron Begin (USFWS), and followed by unanimous approval. A motion was made by Pepe Garcia to nominate Gregg Freeman to the office of Vice Chair for Industry, seconded by Mike Premo, and followed by unanimous approval. Gary Bowling moved to nominate Mike Johnson to the office of Secretary/Treasurer, seconded, and followed by unanimous approval.

The election outcome resulted in the following Committee Structure of Directors and Officers:

## **Western Bridge Preservation Partnership**

**First Annual Meeting – Sacramento, California**

November 30 – December 2, 2010

### **Steering Committee**

As approved by the membership – December 2, 2010

#### **Officers**

|               |          |                     |
|---------------|----------|---------------------|
| Chris Keegan  | WS DOT   | Chair               |
| Chris Potter  | Utah DOT | Vice-Chair Agency   |
| Gregg Freeman | Unitex   | Vice-Chair Industry |
| Mike Johnson  | Caltrans | Secretary/Treasurer |

#### **Directors**

|                         |                            |                                |
|-------------------------|----------------------------|--------------------------------|
| Gregg Freeman           | Unitex                     | Industry Organization Director |
| Pepe Garcia             | Parsons Brinckerhoff, Inc. | Industry Organization Director |
| Debbie Steiger          | Watson Bowman              | At-Large Director              |
| Chris Keegan            | WS DOT                     | State Agency Director          |
| Gary Bowling            | Oregon DOT                 | State Agency Director          |
| Chris Potter            | Utah DOT                   | State Agency Director          |
| Mike Johnson            | Caltrans                   | State Agency Director          |
| Tanya Wattenberg Komars | Chico State University     | Academic Director              |
| Vacant                  |                            | Local Agency Director          |

#### **Ex-Officio**

(non-voting)

|                   |                    |                         |
|-------------------|--------------------|-------------------------|
| Domingo Galicinao | FHWA – HI Division | Regional Representative |
| Vacant            |                    | Past Chair              |

## **2011 Meeting Date and Location**

Two location/date options were presented for next year's annual meeting of WBPP:

- 1) Combine with the FHWA National Bridge Meeting in St. Louis (early November) and the AASHTO Midwest Bridge Preservation Partnership (MWBPP) Discussion included:
  - Pool resources for travel & presentations at national meeting.
  - Combining helps to justify travel and results in fewer meetings
  - Possible structure: 2-days for national meeting, and 1 ½ days for regional meetings. Totaling 3 ½ meeting days.
  - Opportunity to network with a larger group of preservation partners.
- 2) Oregon has volunteered to host considering that 2011 will be a non meeting year for the PNW Group
- 3) Action: A vote was taken for each option, resulting in unanimous approval to combine with the National Bridge Conference in St. Louis. If the first option is not available, the 2011 WBPP meeting will change venue to Oregon.

The meeting information will be posted onto the Western Bridge Preservation Partnership webpage on the TSP-2 website – [www.tsp2.org](http://www.tsp2.org)

## **AASHTO - TSP-2 Funding**

AASHTO reported that 20 states have made the voluntary contribution for TSP-2. The meeting packet contains a sample invoice that was mailed out to the agency directors in August. A bridge preservation fact sheet can also be found in the packet to help explain the benefits of making the voluntary contribution to AASHTO.

## **National Industry Membership**

Ed Welch discussed the possibility of having a National Industry Membership to all four regional bridge preservation partnerships. This concept was approved by the TSP-2 Oversight Panel in 2009, subject to concurrence by all four bridge preservation partnerships. The advantages include easier membership application and a discounted fee for industry participants and the probability of greater industry memberships for each of the four regions. The discount would be \$500 for the four regions, amounting to a National Industry Membership fee of \$3,500. Action: Bruce Thill (WS DOT) moved, and Ron Begin seconded the motion for WBPP to adopt the National Industry Membership, followed by unanimous vote of the membership in favor of the motion. National Industry Membership was thus approved.

## **WBPP Action Items Identified for 2010-2011**

The following list of actions were generated with much discussion and input by the entire WBPP group of meeting attendees as a guideline for the areas that should receive focus the upcoming year (Subcommittee Leads and members will be developed during the next teleconference):

- **Marketing** – Bring attention to bridge preservation (where tax dollars are going) {lead – Gregg Freeman}
- **Toolbox** – Development; working with other Partnerships; benefit derived - Bridge life extension.

- **Research** –Forward whatever relevant research is being done to TSP-2 website for posting; development of region-specific research topics; sorting of relevant preservation topics; advocate Bridge Preservation on an individual and group basis; forward recommendations to SCOBS & SCOM considering the competition for research funds. {leads – Paul; Chris P. }
- **Terms/definitions** –Review so as to provide a common message for both WBPP; use to promote with decision-makers
- **Website BDD** - Development of surveys by email, survey monkey, list serves or whichever method is appropriate; post newsgroup; post Q's for online A's
- **Permit process** – Promote expedited processes and make state-by-state comparison
- **De-icing material effects** – State-by-state comparison of materials and methods and survey the related research.

### **Announcements**

- There will be a WBPP Steering Committee follow up conference call – December 15, 2010 at noon Pacific time at 866-680-0146 – pass code: 352725 for any interested WBPP attendees to include: meeting review; results from the evaluation/feedback form completed by attendees; discussion of lessons learned; what do we want to do next year.
- The roundtable discussion will be posted onto the website. The compiled list of responses will be posted with a link to the video.

### **Adjournment**

Chris Keegan adjourned the meeting at 11:50 am.

All meeting PowerPoint presentations will be posted at [www.tsp2.org/region/western-bridge-preservation-partnership](http://www.tsp2.org/region/western-bridge-preservation-partnership), and meeting videos will be posted by accessing the above destination and following the link.