



# Midwestern Pavement Preservation Partnership

Indianapolis, Indiana

Wednesday, 13 November 2013

## Business Meeting Minutes

**Ms. Tara Liske (Manitoba Infrastructure and Transportation)** opened the business meeting by thanking everyone for their participation in the Partnership.

### Approval of Minutes

**Mr. Jerry Geib (Minnesota DOT)** proposed approval of the draft minutes. **Mr. Todd Miller (Missouri DOT)** seconded and the draft minutes were approved without dissent.

### Treasurer's Report (Event Income and Expenses)

**Ms. Patte Hahn (NCPP)** reported the following financial summary for the MPPP Meeting.

<b>Opening Balance</b>		<b>\$16,402.88</b>
2013 Meeting Net Loss	-\$6,792.67	
Sub-Total		\$9,610.21
2013 RMWPPP Travel - R. Olson	\$1,286.50	
Total Expenses		\$1,286.50
<b>Closing Balance</b>		<b>\$8,323.71</b>

There was no discussion, and the Treasurer's Report was approved without dissent.

### Officer Rotations and Election

**Ms. Tara Liske (Manitoba I&T)** from Chair to Immediate Past Chair,  
**Ms. Stephanie Weigel (North Dakota DOT)** from Vice-Chair to Chair, and  
**Mr. Todd Miller (Missouri DOT)** from Secretary / Treasurer to Vice-Chair.

### Secretary / Treasurer

**Mr. Todd Shields (Indiana DOT)** nominated **Mr. Francis Todey (Iowa DOT)** as Secretary / Treasurer. **Mr. Miller** seconded, there was no discussion, and **Mr. Todey** was elected unanimously.

The **2014** Meeting is scheduled for Minneapolis, Minnesota from 2<sup>nd</sup> to 5<sup>th</sup> September 2014. **Mr. Miller** volunteered Missouri to host the **2015** Meeting and will consult with the NCPP on a location.

### **Task Force Reports**

**Ms. Hahn** stressed the importance of keeping the Task Forces moving forward and producing deliverables. This will require effective communications among members which can be facilitated through telephone conference calls. **Ms. Hahn** volunteered the NCPP's assistance in formulating draft agendas and arranging conference calls using scheduling services such as "Meet-O-Matic" and "Go To Meeting".

#### **Best Practices for Longitudinal Joint Construction and Maintenance**

**Mr. Colin Durante (Pavement Technology, Inc.)** proposed discontinuing the Longitudinal Joints Task Force. **Mr. Miller** seconded and the proposal was approved unanimously.

#### **Public Communication on the Benefits of Pavement Preservation**

Some members had experienced difficulty in accessing the "*Campaign Awareness Toolkit*" located on the right column of the TSP home page. For the MPPP, the Username is **mpppmember** and the Password is **ToolPress**. The resulting page displayed may be titled "**Not Logged In**". If this occurs, click "**here**".

After **Mr. Geib** recommended discontinuing this Task Force, **Mr. Roger Olson (Minnesota DOT)** proposed discontinuing the Public Communications Task Force. **Mr. Miller** seconded and the proposal was approved unanimously.

#### **New Products and Processes**

**Mr. Durante** discussed the AASHTO Product Evaluation List (APEL) and the FHWA's website<sup>1</sup>. He told the group that information about APEL and Guidance on Patented & Proprietary Product Approvals was available under "News"<sup>2</sup> on his company's website.

The group decided to postpone discontinuing this Task Force until after agencies had a chance to look at APEL and the federal websites.

#### **Preservation Product Performance Evaluations**

**Mr. Miller** proposed retaining this Task Force, but to combine it with the Task Force on New Products and Processes under the leadership of **Mr. Durante**. **Mr. Gill Hedman (South Dakota DOT)** seconded and the proposal was approved unanimously.

#### **Contractor Certification**

---

<sup>1</sup> <http://www.fhwa.dot.gov/construction/cqit/propriet.cfm>

<sup>2</sup> <http://pavetechinc.com/pavement-maintenance-news.asp>

**Mr. Larry Galehouse (NCPP)** described the contractor certification model used by the South Carolina DOT. **Mr. Geib** recommended retaining the Contractor Certification Task Force, but to re-focus its goals and scope, and to institute monthly conference calls. The group approve **Mr. Geib's** recommendation unanimously.

### **Proposed Research**

After some discussion by **Mr. Galehouse** and **Ms. Hahn**, **Mr. Geib** proposed Instituting a Research Task Force **Mr. Hedman** seconded and the proposal was approved unanimously.

**Mr. Olson** volunteered to be the leader of the new Research Task Force.

### **Adjournment**

**Ms. Liske** closed the meeting by thanking everyone for their attendance.

The following item was not discussed at the meeting, but is included as a reminder to our members.

**Task force chairs should send lists of their members and accomplishments to the NCPP, to update the MPPP web page.**