



Southeast Pavement Preservation Partnership

San Antonio, Texas

Friday, 31 May 2013

Business Meeting Minutes

Mr. Jay Norris (Tennessee DOT) opened the business meeting and thanked the attendees for their participation in the Partnership.

Mr. Norris then clarified for the attendees, the National and Regional Membership structures for Industry partners and TSP-2 membership for agency representatives. He also explained the voting procedures.

Initially, the Steering Committee had discussed the non-member status of **Director Blair Barnhart (The Barnhart Group)**. After consulting the By-Laws, the Steering Committee determined that **Mr. Barnhart** was ineligible to be a Director and removed him from that position.

Raffle

The raffle was drawn and won by **Mr. Richard Turner (Charleston County, Alabama)**.

Award

An award for Courage and Leadership was presented to **Mr. Jon Wilcoxson (Kentucky Transportation Cabinet)**.

Summary of Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analyses

Ms. Judith Corley-Lay (North Carolina DOT) presented a summary covering the following three areas:

1. National Issues

- Asset Management
- Asset Management Definition
- Optimization
- MAP-21

2. State Practices

- Remaining service life (RSL) as a performance measure
- NCAT – Pooled resources

Strengths

- State presentations have been very optimistic and addressed
- Pavement Management Systems (PMSs)
- High quality data
- Leadership support
- Pavement Preservation Councils.

Weaknesses

- No or inconsistent funding
- Inconsistent definitions
- Lack of professional selection criteria
- Lack of training

Opportunities

- New PMS Systems
- Improved data
- Increased funding
- Training
- New techniques and specifications
- Public education / Leadership, etc.

Threats

- Inconsistent / undependable funding
- Poor projects
- Excessively poor road conditions
- MAP-21

3. “New to You Processes”

- Training – ISSA, NCPP, FHWA
- Thin asphalt mix design and testing
- In-place recycling
- Full Depth and Partial Depth concrete repair
- High polymer-modified asphalt mixes
- Variable application rates for chip seals
- Diamond Grinding
- Best practices for repair of edge cracking

Approval of Minutes

Mr. Pierre Peltier (Strawser Construction, Inc.) made a motion to adopt the 2012 draft minutes. Ms. Corley-Lay seconded the motion, there was no discussion, and the minutes were approved unanimously.

Treasurer's Report

There was no Treasurer's Report as there had been no transactions since 2012 when **Ms. Sims (Texas DOT)** reported the following financial summary:

Opening Balance		\$21,512.02
2011 Meeting Net Income	\$14,545.21	
2010 SEPPP D. Alvey Travel	-\$157.00	
Total Revenue		\$35,900.23
Media Campaign Phase 1	\$10,000.00	
2011 SCOM Reg & Travel	1,122.06	
2011 PPETG Reg & Travel	833.87	
Total Expenses		\$11,955.93
Closing Balance		\$23,944.30

Officer Rotation and Election

Chair

Mr. Norris was nominated for another term and the proposal was accepted unanimously.

Ms. Corley-Lay suggested that the By-Laws could be amended to allow all elected terms to be for two years.

Director (Local Representative)

Mr. David Cook (South Carolina DOT) nominated **Mr. Richard Turner (Charleston County, South Carolina)** as Director (Local Representative). **Mr. Norris** seconded, there was no discussion and **Mr. Turner** was elected unanimously.

Director (Academia)

Mr. Caleb Reimer (University of Oklahoma) nominated **Ms. Mary Robbins (National Center for Asphalt Technology, Alabama)** as Director (Academia). **Mr. Cook** seconded, there was no discussion and **Ms. Robbins** was elected unanimously.

Director (Industry)

Mr. Eric Pitts (Georgia DOT) nominated **Mr. James Moulthrop (FP², Texas)** as Director (Industry Representative). **Ms. Carolyn Dill (Texas DOT)** seconded, there was no discussion and **Mr. Moulthrop** was elected unanimously.

Next Meeting Location and Date

The next Annual Meeting is scheduled for Louisville, Kentucky in the spring of 2014.

2015 Meeting

Mr. Cook volunteered Charleston, South Carolina as the location for the 2015 Meeting and the offer was accepted by the group.

Thanks

Ms. Corley-Lay expressed the Partnership's thanks and appreciation to the Texas DOT for their hospitality and assistance.

Adjournment

Mr. Norris closed the meeting at 10:55 a.m. and thanked everyone for their attendance.

DRAFT