



# **Southeast Pavement Preservation Partnership**

**Nashville, Tennessee**

**Friday, October 14, 2016**

## **Business Meeting Minutes**

**Mr. Jon Wilcoxson (Kentucky TC)** opened the business meeting and thanked the attendees for their participation in the Partnership.

### **By-laws**

**Ms. Judith Corley-Lay (North Carolina DOT)** made a motion to accept the by-laws as revised. **Mr. Jim Moulthrop (FP<sup>2</sup>, Inc.)** seconded the motion, there was no discussion, and the by-laws were approved unanimously.

### **Officer Election**

**Mr. Jon Wilcoxson (Kentucky TC)** noted that the Directors elected in 2012 and 2013 are scheduled to rotate off, however, due to the number of people rotating off, he made a motion to extend himself and **Richard Turner (Charleston County)** until the 2017 meeting so that there would be a smaller turnover each year. The motion was seconded by **Mr. Mark Woods (Tennessee DOT)**, and the motion carried unanimously.

**Mr. Jon Wilcoxson (Kentucky TC)** also noted that Mary Robbins has left the National Center for Asphalt Technology (NCAT), creating a vacancy in the Academic Representative to the SEPPP Directors. He made a motion to leave the position vacant until the 2017 meeting. The motion was seconded by **Mr. Jim Moulthrop (FP<sup>2</sup>, Inc.)**, and the motion carried unanimously.

**Mr. Jon Wilcoxson (Kentucky TC)** mentioned that there is a vacancy in the Secretary/Treasurer position that needs to be filled on the steering committee in addition to three state representatives on the SEPPP Directors.

**Mr. Heath Patterson (Mississippi DOT)** nominated **Ms. Sarah Tamayo (Arkansas HTD)**. The motion was seconded by **Mr. Jon Wilcoxson (Kentucky TC)** and the motion carried unanimously.

**Mr. Travis Walbeck (West Virginia DOT)** volunteered to be an SEPPP Director, the motion was seconded by **Mr. Jon Wilcoxson (Kentucky TC)** and the motion carried unanimously.

**Mr. Mark Woods (Tennessee DOT)** nominated **Mr. Matt Chandler (Tennessee DOT)** the motion was seconded by **Mr. Jon Wilcoxson (Kentucky TC)** and the motion carried unanimously.

**Mr. Mark Waits (Alabama DOT)** nominated **Ms. Lyndi Blackburn (Alabama DOT)** the motion was seconded by **Mr. Jon Wilcoxson (Kentucky TC)** and the motion carried unanimously.

### **Officer Rotation**

#### Chair (State Representative)

**Ms. Ernay Robinson (Georgia DOT)** will rotate from the position of Vice-Chair to Chair.

#### Vice-Chair (State Representative)

**Mr. Matt Chandler (Tennessee DOT)** will fill the position Vice-Chair.

#### Secretary/Treasurer (State Representative)

**Ms. Sarah Tamayo (Arkansas HTD)** will fill the position of Secretary/Treasurer.

### **Treasurer's Report**

**Ms. Ernay Robinson (Georgia DOT)** reported a credit balance of \$19,457 after the 2015 conference in Charleston. In addition to the expenses of the 2015 meeting, \$5,000 was contributed from the partnership towards NCAT/MnRoad membership, and travel was paid for 2 persons to attend the AASHTO Subcommittee on Maintenance (SCOM) meeting on behalf of the partnership. The final balance of \$19,457 is inclusive of the above listed expenses.

**Mr. Heath Patterson (Mississippi DOT)** made a motion to adopt the Treasurer's Report. **Ms. Sarah Tamayo (Arkansas DOT)** seconded the motion, there was no discussion, and the Treasurer's Report was approved unanimously.

### **Next Meeting Location and Date**

In 2017, the Southeast Pavement Preservation Partnership Meeting will be held April 25-27 in Montgomery, Alabama. For the 2018 meeting, **Mr. Jon Wilcoxson (Kentucky TC)** asked if any states would be willing to volunteer to host the meeting. **Mr. Heath Patterson (Mississippi DOT)**, **Ms. Sarah Tamayo (Arkansas HTD)**, and **Mr. Travis Walbeck (West Virginia DOT)** indicated they would each check with their respective states about hosting the 2018 meeting and would follow up by the 2017 SEPPP meeting.

### **Other Items**

**Mr. Keith Platte (AASHTO)** announced there would be a series of webinars on the AASHTO Product Evaluation List (APEL) held between Thanksgiving and Christmas this year.

### **Adjournment**

**Mr. Wilcoxson** closed the meeting and thanked everyone for their attendance.