



Southeast Pavement Preservation Partnership

Montgomery, Alabama
Thursday, 27th April 2017
Business Meeting Minutes

Ms. Erany Robinson (Georgia DOT) opened the business meeting and thanked the attendees for their participation in the Partnership.

By-laws

Ms. Robinson stated that there had been no changes in the by-laws since the last meeting at Nashville in October, 2016.

Officer Election

Ms. Robinson mentioned that the Local Representative, **Mr. Richard Turner (Charleston County, South Carolina)**, was due to rotate off the Board and she called for nominations for a replacement. **Mr. Jon Wilcoxson (Kentucky TC)** nominated **Mr. Turner** for a second term. **Mr. Richard Spraggins (Mobile County, Alabama)** seconded the nomination, and the motion was approved without dissent.

Ms. Robinson also noted that **Ms. Mary Robbins** had left the National Center for Asphalt Technology (NCAT), creating a vacancy as the Academic Representative. **Dr. Buzz Powell (NCAT)** nominated **Ms. Adriana Vargas-Nordbeck (NCAT)** to fill the vacancy. The motion was seconded and carried without dissent.

Officer Rotation

Ms. Robinson mentioned that officer rotations had previously been postponed by the Directors until spring 2018, when **Mr. Matt Chandler (Tennessee DOT)** would rotate to Chair, and **Ms. Sarah Tamayo (Arkansas HTD)** would rotate to Vice-Chair (State Representative).

Treasurer's Report

Ms. Tamayo reported the following:

Opening balance		\$19,294.45
Revenues		
2015 Meeting Net Income	\$8,916.71	
Expenses		
FP2-NCAT/MN Road Membership	\$5,000.00	
Tracy Nowaczyk 2016 SCOM Travel	\$2,237.41	

Mark Woods 2016 SCOM Travel \$1,516.48

Closing Balance

\$19,457.27

2016 SCOM Meeting

Ms. Tracy Nowaczyk (Kentucky TC) and **Mr. Mark Woods (Tennessee DOT)** reported on their experience at the 2016 SCOM Meeting. They felt the meeting was valuable because it gave them an opportunity to advance the SEPPP's agenda by participating in the drafting of Research Needs Statements by the Pavement Technical Working Group (TWG). **Ms. Robinson** accepted their report and proposed that the Partnership should also send **Ms. Nowaczyk** and **Mr. Woods** to the 2017 SCOM Meeting. The proposal was seconded and passed by a show of hands.

Surface Performance Grade Emulsions

Mr. Larry Galehouse (NCP) explained the request for a one-time contribution of \$3,500 from each Pavement Partnership for testing surface PG emulsions. The funds would be used to pay a consultant to take emulsion samples, split them, send them to accredited testing laboratories around the country, and collect / present the test results.

Ms. Robinson asked what the current Treasurer's balance would be if **Ms. Nowaczyk** and **Mr. Woods** were sent back to SCOM in 2017 and **Mr. Galehouse's** request for \$3,500 were approved. **Ms. Tamayo** responded that the balance would be \$12,157.27. **Ms. Robinson** then called for the approval of the amended Treasurer's Report.

Mr. Chandler made a motion to adopt the amended Treasurer's Report. The motion was seconded, there was no discussion, and the amended Treasurer's Report was approved without dissent.

Next Meeting Location and Date

At the 2016 meeting in Nashville, three states (Mississippi, West Virginia, Arkansas) volunteered to explore the feasibility of hosting the 2018 meeting. **Mr. Heath Patterson (Mississippi DOT)** confirmed that Mississippi would be willing to host the 2018 meeting at a location to be determined. **Mr. Travis Walbeck (West Virginia DOT)** indicated that West Virginia would be willing to host the 2019 meeting, probably at Charleston, WV.

Other Items

There was a question about whether a balance of approximately \$12,000 would be sufficient to fund next year's meeting. **Ms. Robinson** responded by saying the annual meetings have been largely self-funded by registrations.

Adjournment

Ms. Robinson closed the meeting and thanked everyone for their attendance.